

NATIONAL CHENGCHI UNIVERSITY
COLLEGE OF INTERNATIONAL AFFAIRS



International Master's Program
in International Studies

Student Handbook

(FALL 2021)

TABLE OF CONTENT

ABOUT IMPIS	1
PROGRAM REQUIREMENT	2
COURSE PLAN	2
<i>Required Courses (9 credits)</i>	2
<i>Elective Courses (21 credits)</i>	3
<i>[OFF-IMPIS Courses/ NON-IMPIS Courses]</i>	3
<i>[How to know if the course is from IMPIS?]</i>	3
<i>[Differences in Credit Fee]</i>	3
<i>[IMPIS Course]</i>	4
<i>[Courses from NTHU, NYCU, and NCU]</i>	5
THESIS GUIDE	6
<i>Make a Plan for Your Defense</i>	6
<i>[A Recommended Thesis Schedule]</i>	6
PROPOSAL DEFENSE	7
1. <i>Find Your Thesis Advisor and Committee</i>	7
2. <i>Application of Thesis Topic and Advisor</i>	7
3. <i>Application for Thesis Proposal Defense</i>	7
<i>[Proposal format]</i>	7
<i>[A proposal defense would be failed if...]</i>	8
<i>[If I fail in proposal defense...]</i>	8
THESIS DEFENSE	9
1. <i>Application for Thesis Exam / Cancelation for Thesis Exam Application</i>	9
2. <i>Notification of Defense Date</i>	9
<i>[Thesis format]</i>	10
<i>[Unable to do defense in time?]</i>	10
<i>[A final defense would be failed if...]</i>	10
<i>[If I fail in final defense...]</i>	10
<i>[Changing committee members]</i>	10
<i>[Changing advisor]</i>	10
APPENDIX 1: CHECK LIST FOR DEFENSE	11
APPENDIX 2: APPLICATION FORM FOR THESIS PROPOSAL EXAM (2-PAGE).....	12
APPENDIX 3: COVER PAGE FORMAT	14
APPENDIX 4: REFERENCE FORMAT (5-PAGE).....	15
APPENDIX 5: THESIS DEFENSE APPLICATION (2 PAGE)	19
APPENDIX 6: THESIS EXAM NOTICE FORM (2 PAGE)	20

ABOUT IMPIS

Welcome joining IMPIS family! IMPIS, established in August 2012, aims to bring a broad interdisciplinary focus to the understanding and study of contemporary international relations. It provides intensive learning and application of knowledge of economy, business, politics, diplomacy, and international organizations in a world of globalization.

The diversity and passion of IMPIS students and faculty members will make the study in Taiwan more productive. IMPIS receives students not only from Taiwan but also from all over the world. IMPIS is committed to creating a learning environment that is respectful and safe for all IMPIS members. We believe that such an environment is not only necessary for all members to work productively and thrive in their individual path, but is also intrinsic to the *raison d'être* of the IMPIS program – to embrace diversity in a globalized world. Therefore, we expect all students to adhere to the fundamental norms of academic life.

PROGRAM REQUIREMENT

IMPIS requires completion of [1\) a minimum of 30 credits](#); [2\) a MA thesis](#) for graduation. Students can fulfill all the program requirements in 2-4 years.

*NCCU Regulation**

Maximum of study years: 4 years (8 semesters)

Maximum of suspension years: 2 years (4 semesters)

Course Plan

There are two parts to the curriculum:

- Required Courses
- Elective Courses

[There is no maximum or minimum number of credits each semester.](#) Students can decide how to spread 30 credits out in their study years. Most of second-year students take no course in the final semester in order to focus on theses.

Required Courses (9 credits)

Required courses are compulsory. IMPIS strongly suggests that students take all required courses in the first-year so that they can be well prepared to work on theses in the 2nd year.

Code	Course Title	Credit
862001001	International Relations Theory	3
862008001	Research Methods	3
862007001	International Political Economy	3

Elective Courses (21 credits)

To help students better figure out the properties of many relevant graduate-level courses offered at NCCU, here is a list of possible elective courses. Course availability is subject to change and not all courses are listed. Please check the last schedule from System for Course Schedule (<http://wa.nccu.edu.tw/QryTor/>)

[OFF-IMPIS Courses/ NON-IMPIS Courses]

9 credits from OFF-IMPIS courses can be counted as elective course as long as they are master-level.

[How to know if the course is from IMPIS?]

Please read the first 3 different course codes!

IMPIS: 862

IMAS: 926

DIP (Department of Diplomacy): 253

GIDS (Graduate Institute of Development Studies): 261

Eg. Seminar on Development Assistance / 862919001 or 261924001

This course has two codes because it is co-offered by IMPIS and GIDS. Even though you choose 261924001, it is counted as IMPIS course, rather than NON-IMPIS course.

[Differences in Credit Fee]

Credit fees are varied in different departments/programs. Make sure you can really afford courses, or drop them before the deadline.

IMPIS NTD 3,310

IMAS NTD 5,500

IMBA NTD 8,800

[IMPIS Course]

Elective Courses		Credits
862919001	Seminar on Development Assistance	3
862924001	Topic in International Cooperation- International NGOs & Development	3
862923001	Russian Foreign Policy	3
862935001	Post-Communist Democratization	3
862950001	Seminar in International Development - Issues of Agriculture, Economics & Trade	3
862917001	Comparative Politics in Southeast Asia	3
862934001	International Relations and Political Philosophy	3
862916001	Debating Human Security: Justice, Equality, Humanity and Rights	3
862911001	Chinese Communists' Study on Theories of International Relations	3
862913001	Conflict Management	3
862942001	Debates of Globalization	3
862910001	African Government and Politics	3
862923001	Poverty and Inequality in Era of Urbanization	3
862908001	Seminar on Energy and Environment Issues	3
862938001	Topics in International Security	3
862907001	International Civil Litigation in U.S. Courts	3
862906001	Nonproliferation Policies and Goals – Implementation through Strategic Trade Controls	3

[Courses from NTHU, NYCU, and NCU]

NCCU joined University System of Taiwan (<https://www.ust.edu.tw/eng/index.aspx>) in 2021, offering students more diverse options on the course selection. Students could take courses from other three universities: National Tsing Hua University (NTHU), National Yang Ming Chiao Tung University (NYCU), and National Central University (NCU). If you are interested in particular courses from these universities and want to take courses, please contact IMPIS office for further steps.

*NOTE: Courses taken from other universities will be counted as NON-IMPIS courses.

Courses you may take for example:

1. Fall 2021 Seminar: Adapting to the Changing Global Political and Economic Order
<https://www.tse.nthu.edu.tw/post/21-fall-seminar-adapting-to-the-changing-global-political-and-economic-order>

Instructor: Dr. Chung-Min Tsai

Time: Wednesday, 1: 20 - 3: 10 PM

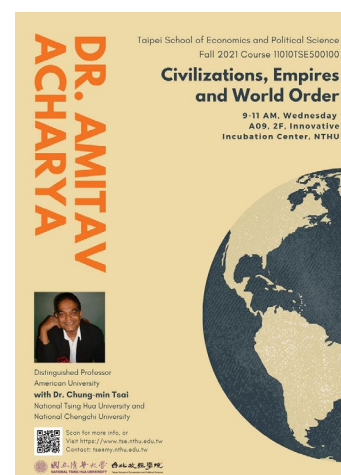


2. Civilizations, Empires and World Order

<https://www.tse.nthu.edu.tw/post/18-fall-course-civilizations-empires-and-world-order>

Instructor: Dr. Chung-Min Tsai with Dr. Amitav Acharya as guest speaker

Time: Wednesday, 9-11 AM



THESIS GUIDE

There are two defenses for your thesis: Proposal and Final Defenses.

Three golden rules for IMPIS thesis defense:

1. Proposal Defense and Final Thesis Defense should **NOT be held in the same semester.**
2. Application for both defenses shall be done **2 WEEKS** prior to defense day.
3. One hardcopy of proposal/thesis for public exhibition in the IMPIS office shall be submitted **2 WEEKS** prior to defense day.

Make a Plan for Your Defense

For two-year degree students, it is highly recommended to begin exploring the thesis topic and asking for an advisor in your first year.

Please use **Thesis Check List** to prepare these defenses (see **Appendix 1**).

[A Recommended Thesis Schedule]

Exploring thesis topic and asking for an advisor	Semester 1 & 2
Submission of thesis topic and advisor	Semester 3
Proposal Defense	Semester 3
Final Defense	Semester 4
Thesis upload & Departing Procedure	Within ONE MONTH after the semester which you complete your final defense.

**1st semester: August 1 – January 31 ; 2nd semester: February 1 – July 31.

Proposal Defense

1. Find Your Thesis Advisor and Committee

Thesis committee consists of at least three members, including your thesis advisor and at least an outside reader should be affiliated with another institution.

Thesis committee can be any professor from higher education institutions accredited by the Republic of China Ministry of Education, not limited to professors at NCCU.

*Choosing an advisor should be considered very carefully, because changing an advisor is a complicated process.

2. Application of Thesis Topic and Advisor

Once you confirm the thesis topic in English and Chinese with your advisor, you need to login-in in iNCCU to fill out the Application of Thesis Topic & Advisor (研究生申報論文題目) online. Print out the form and submit it with the advisor's signature to the IMPIS office.

*The system is only in Chinese. If you need assistance, please come to the IMPIS office.

*After application, minor revision of thesis topic is allowed with the consent of advisors.

3. Application for Thesis Proposal Defense

Once you confirm the date of the proposal defense with your advisor and committee, hand in **Application Form for Thesis Proposal Exam** (see **Appendix 2**) with signature of your advisor and **One Hardcopy of Proposal Draft** to the IMPIS office, at least 2 weeks prior to defense date.

The IMPIS office will send official invitations to committee members one week prior to defense day.

*Students are responsible for providing proposal to committee and making sure that committee knows defense time.

*Without 2 weeks public exhibition of proposal draft in the IMPIS office, defense cannot be held.

[Proposal format]

A proposal should be around 30 pages (1.5 line spacing/12 point front/Time New Roman font for the content), and at least includes these sections:

- Cover Page (with **Chinese and English Titles, see Appendix 3**)
- Research motivation/Background
- Propose of research/Research questions
- Literature review
- Methodology/Approach
- Organization of Thesis Chapters
- Reference (format: see **Appendix 4**).

[A proposal defense would be failed if...]

- The result of defense is either passed or failed. (no scores)
- Proposal will be failed under the veto of the majority of committee. (e.g., if the disagreement results from 2 out of 3 members)

[If I fail in proposal defense...]

Students who fail in proposal defense can resubmit application and retake defense the next semester.

Thesis Defense

Students are qualified to take the thesis defense if they:

- have passed the proposal defense in or before the last semester
- have completed or will complete 30 credits in the semester of application.

1. Application for Thesis Exam / Cancellation for Thesis Exam Application

Submit your **Thesis Defense Application** (see **Appendix 5**) **before ORAL TEST DEADLINE indicated in NCCU academic calendar** to the IMPIS office. An overdue application will absolutely delay your graduation.

This Thesis Defense Application is to notify the University that you plan to take the defense in the semester, so you can apply for it before you have an exact date for defense.

2. Notification of Defense Date

Discuss with advisors and committee and settle a time for defense, which must be held before the last day of semester. Hand in **Thesis Exam Notice Form** (see **Appendix 6**) with signatures of your advisor and **One Hardcopy of Your Thesis Draft** to the IMPIS office, at least 2 weeks prior to the defense date.

The IMPIS office will send official invitations to committee members one week before the defense day.

*Students are responsible for providing thesis to committee and making sure that committee know the defense time.

*Without 2 weeks public exhibition of thesis draft in the IMPIS office, defense cannot be held.

[Thesis format]

A thesis should be 1.5 line spacing with 12 point Time New Roman font for its content and consist of:

- Cover page (see **Appendix 3**)
- Abstract
- Table of Contents
- Table of figures/tables/graphs
- Contents (Introduction, Chapter 1...etc.)
- Reference (format see **Appendix 4**)

[Unable to do defense in time?]

Hand in Application for Exam Withdrawal before **ORAL TEST DEADLINE** indicated in [NCCU academic calendar](#). Without this application, your defense will be marked 'failed', and each student can apply for final defense only twice.

[A final defense would be failed if...]

- the majority of the committee vetoes (e.g. 2/3 of committee members)
- the average score of thesis graded by the committee is lower than 70

[If I fail in final defense...]

Students who fail in the thesis exam can resubmit applications and retake defense the next semester. However, students who fail again will not receive the diploma and will terminate their study in the program.

[Changing committee members]

Theoretically, committee members should be consistent with those in the proposal defense. However, members could change under the permission of the advisor. An application with your advisor's signature is required. Please contact the IMPIS.

[Changing advisor]

The application for changing advisor requires the signatures of old and new advisors. Please contact the IMPIS office.

Appendix 1: Check List For Defense

Check List for Thesis Exam

- Choose your interested topic and start to find an advisor (If you need help, please consult with IMPIS Director).
- Apply for thesis topic and advisor ONLINE!
- Submit **Print-Out Form Of Topic & Advisor Application** to the IMPIS.
- Writing proposal.....
- Discuss with your advisor about committee members and proposal time.
- Hand in the **Application for Thesis Exam** to the IMPIS at least two weeks before final defense.
- Submit your **proposal draft** to the IMPIS office to display/to all committee members. Make sure you have two-week thesis exhibition before defense.
- Writing thesis.....
- Submit **Application Form for Thesis Defense** to the IMPIS office before ORAL EXAM DEADLINE on NCCU calendar.
- Submit **Thesis Exam Notice Form** to IMPIS at least two weeks before final defense.
- Submit your thesis draft to the IMPIS office to display/to all committee members. Make sure you have two-week exhibition before defense.

Appendix 2: Application Form For Thesis Proposal Exam (2-page)

「國際研究英語碩士學位學程」研究生論文計畫書審查申請表

Application Form for Thesis Proposal Exam International Master's Program in International Studies

申請人 Name: _____

學號 Student No.: _____ 連絡電話 Phone No.: _____

申請日期 Application Date(MM/DD/YYYY): _____

論文題目 Thesis Title:

(English)

(Chinese, optional)

口試日期 Oral Exam Date(MM/DD/YYYY): _____

Time: _____ a.m./p.m. – _____ a.m./p.m.

指導教授 Advisor

姓名 Name: _____

單位 Institution: _____

職稱 Title: _____

通訊地址 Mailing Address: _____

連絡電話 Phone No: (O) _____ (M) _____

電郵 Email: _____

審查委員 Members of the Oral Exam Committee

Name (1): _____

Institution: _____

Title: _____

Mailing Address: _____

Phone No.: _____

Email: _____

Name (2): _____

Institution: _____

Title: _____

Mailing Address: _____

Phone No.: _____

Email: _____

指導教授簽名 Advisor's Signature

I hereby acknowledge and agree on the above information.

Date: _____

學程主任簽名 Director's Signature

Date: _____

Received by IMPIS Office on _____ (mon.) _____ (day), 20____

Stamp:

Appendix 3: Cover Page Format

International Master's Program in International Studies
National Chengchi University

Time New Roman 14pt 國立政治大學國際研究英語碩士學位學程

Time New Roman 28pt **Thesis title in English**
Thesis title in Chinese(28pt)

Time New Roman 14pt YOUR NAME
Advisor: PROFESSOR's NAME

Time New Roman 14pt December, 2019

Appendix 4: Reference Format (5-page)

Note/bibliographical Format and Examples

Key: N= note; B = bibliography.

- **Books: Author/Editor(s)' full name, Complete Title of the Book, Edition (if not the original), Number of volumes (Facts of publication— City: Publisher, Year of publication), Volume number (if any), Page number/numbers of the particular citation.**
Examples:
 - **N:** Steve Chan, China, the U.S., and the Power-Transition Theory: A Critique (London and New York: Routledge, 2008), 12, 26-41, 100-103, 117-20.
 - **B:** Chan, Steve. 2008. China, the U.S., and the Power-Transition Theory: A Critique. London and New York: Routledge.
 - **N:** Nancy Bernkopf Tucker, ed., Dangerous Strait: The U.S.-Taiwan-China Crisis (New York: Columbia University Press, 2005), 45, 65-67, 100-112, 123-25.
 - **B:** Tucker, Nancy Bernkopf, ed. 2005. Dangerous Strait: The U.S.-Taiwan-China Crisis. New York: Columbia University Press.
 - **N:** William W. Keller and Thomas G. Rawski, eds., China's Rise and the Balance of Influence in Asia (Pittsburgh: University of Pittsburgh Press, 2007), 14, 16-18, 100-104, 135-37.
 - **B:** Keller, William K., and Thomas G. Rawski, eds. 2007. China's Rise and the Balance of Influence in Asia. Pittsburgh: University of Pittsburgh Press. Chapter in an edited volume: Author's full name, "
- **Chapter Title," in Complete Title of the Book, ed. Editor/Editors' full name(s) (Facts of publication— City: Publisher, Year of publication), Volume number (if any), Page number/numbers of the particular citation.**
Examples:
 - **N:** Shelley Rigger, "The Unfinished Business of Taiwan's Democratization," in Dangerous Strait: The U.S.-Taiwan-China Crisis, ed. Nancy Bernkopf Tucker (New York: Columbia University Press, 2005), 20-21.
 - **B:** Rigger, Shelley. 2005. "The Unfinished Business of Taiwan's Democratization." In Dangerous Strait: The U.S.-Taiwan-China Crisis, edited by Nancy Bernkopf Tucker, 16-43 [inclusive pages]. New York: Columbia University Press.
 - **N:** Joseph Fewsmith, "The Politics of Economic Liberalization: Are There Limits?" in China's Rise and the Balance of Influence in Asia, ed. William W. Keller and

Thomas G. Rawski (Pittsburgh: University of Pittsburgh Press, 2007), 77-78.

- **B:** Fewsmith, Joseph. 2007. "The Politics of Economic Liberalization: Are There Limits?" In *China's Rise and the Balance of Influence in Asia*, edited by William W. Keller and Thomas G. Rawski, 74-94 [inclusive pages]. Pittsburgh: University of Pittsburgh Press.

- **Article in a periodical: Author's full name, "Title of the Article," Name of the Periodical, Volume & issue number (Date/Month/Quarter/Year of publication), Page number/numbers of the particular citation.**

Examples:

- **N:** ShuKeng, Lu-huei Chen, and Kuan-po Huang, "Sense, Sensitivity, and Sophistication in Shaping the Future of Cross-Strait Relations," *Issues & Studies* 42, no. 4 (December 2006): 31-34.
- **B:** Shu, Keng, Lu-huei Chen, and Kuan-po Huang. 2006. "Sense, Sensitivity, and Sophistication in Shaping the Future of Cross-Strait Relations." *Issues & Studies* 42, no.4 (December): 23-66 [inclusive pages].
- **N:** Robert C. Lieberman, "Ideas, Institutions, and Political Order: Explaining Political Change," *American Political Science Review* 96, no. 4 (December 2002): 699-701.
- **B:** Lieberman, Robert C. 2002. "Ideas, Institutions, and Political Order: Explaining Political Change." *American Political Science Review* 96, no. 4 (December): 697-712 [inclusive pages].
- **N:** Miguel Angel Centeno, "Liberalism and the Good Society in the Iberian World," *The ANNALS of the American Academy of Political and Social Science* 610 (March 2007): 47-56.
- **B:** Centeno, Miguel Angel. 2007. "Liberalism and the Good Society in the Iberian World." *The ANNALS of the American Academy of Political and Social Science* 610 (March): 45-72 [inclusive pages].
- **N:** Nita Rudra, "Globalization and the Strengthening of Democracy in the Developing World," *American Journal of Political Science* 49, no. 4 (October 2005): 710-13.
- **B:** Rudra, Nita. 2005. "Globalization and the Strengthening of Democracy in the Developing World." *American Journal of Political Science* 49, no. 4 (October): 704-30 [inclusive pages].
- **N:** Andrew Wedeman, "The Intensification of Corruption in China," *The China Quarterly*, no. 180 (December 2004): 900-902, 905-10.
- **B:** Wedeman, Andrew. 2004. "The Intensification of Corruption in China." *The China Quarterly*, no. 180 (December): 895-921 [inclusive pages].

- **Newspaper report: Author's full name, "Title of the Report," *Title of the Newspaper*, Date, Page number/numbers.**
Examples:
 - **N:** Howard W. French, "Dam Project to Displace Millions More in China," *New York Times*, October 12, 2007, A16.
 - **B:** French, Howard W. 2007. "Dam Project to Displace Millions More in China." *New York Times*, October 12.
 - **N:** Rob Stein, "Infant Cold Medications Pulled from Drugstores," *Washington Post*, October 12, 2007, A1.
 - **B:** Stein, Rob. 2007. "Infant Cold Medications Pulled from Drugstores." *Washington Post*, October 12.

- **Chinese-language sources: Authors should supply transliteration of all sources that are originally published in the Chinese language, including books, journals, and newspapers.**
Examples:
 - **N:** Yongnian Zheng, *Hu-Wen xinzheng: Zhongguobiange de xindongli* (Hu-Wen new government: the new force behind China's transformation) (Singapore: World Scientific Press, 2004), 32.
 - **B:** Zheng, Yongnian (鄭永年). 2004. *Hu-Wen xinzheng: Zhongguobiange de xindongli*(胡溫新政：中國變革的新動力, Hu-Wen new government: the new force behind China's transformation). Singapore: World Scientific Press.
 - **N:** Cheng-yi Lin, "MeiguoyuTaihailiang'anxinxinjianlicuoshi" (The United States and confidence-building measures in the Taiwan Strait), *Wentiyuyanjiu*(Issues and Studies) (Taipei) 44, no. 6 (November-December 2005): 10-11.
 - **B:** Lin, Cheng-yi (林正義). 2005. "MeiguoyuTaihailiang'anxinxinjianlicuoshi" (美國與臺海兩岸信心建立措施, The United States and confidence-building measures in the Taiwan Strait). *Wentiyuyanjiu*(問題與研究, Issues and Studies) (Taipei) 44,no. 6 (November-December): 1-28 [inclusive pages].

- **Popular magazines: For popular magazines, there is no need to write down volume or issue numbers.**
Examples:
 - Hugo Restall, "China's Bid for Asian Hegemony," *Far Eastern Economic Review*, May2007, 10-14.
 - "Inflation in China: AnOld Worry NagsAgain," *The Economist*, September 15, 2007, 42.

● **Subsequent citations:**

- Use "ibid." to refer to a single work cited in the immediately preceding note.
- "Op. cit." (*opere citato*, "in the work cited") and "loc. cit." (*loco citato*, "in the place cited") should not be used.
- Use shortened title for previously cited sources: [English] Author's last name, Shortened Title of the Book/Article, page(s); [Chinese] Author's last name, Shortened Title of the Book/Article," page(s).

Examples:

1. Nancy Bernkopf Tucker, ed., *Dangerous Strait: The U.S.-Taiwan-China Crisis* (New York: Columbia University Press, 2005), 65-67.
2. Robert C. Lieberman, "Ideas, Institutions, and Political Order: Explaining Political Change," *American Political Science Review* 96, no. 4 (December 2002): 699-701.
3. Yongnian Zheng, *Hu-Wen xinzheng: Zhongguobiange de xindongli* (Hu-Wen new government: the new force behind China's transformation) (Singapore: World Scientific Press, 2004), 38.
4. Shelley Rigger, "The Unfinished Business of Taiwan's Democratization," in *Dangerous Strait: The U.S.-Taiwan-China Crisis*, ed. Nancy Bernkopf Tucker (New York: Columbia University Press, 2005), 23.
5. Ibid. [The same page as in the preceding note.]
6. Ibid., 25.
7. Cheng-yi Lin, "MeiguoyuTaihailiang'anxinxinjianlicuoshi" (The United States and confidence-building measures in the Taiwan Strait), *Wentiyuyangjiu*(Issues and Studies) (Taipei) 44, no. 6 (November-December 2005): 10-11.
8. See note 3 above. [The citation is exactly the same as note 3.]
9. Lieberman, "Ideas, Institutions, and Political Order," 701.
10. Zheng, *Hu-Wen xinzheng*, 23.
11. Lin, "MeiguoyuTaihailiang'an," 13.

Appendix 5: Thesis Defense Application (2 page)

Form No.: QP-T01-05-01
Retention Period: 4Years

National Chengchi University						
Academic Year			Semester			
Application Form for Graduate Student Degree Examination						
					Date filled out: (YYYY/MM/DD)	
Student ID	Name	Contact number or email address		Department or program of Master's / doctoral		
				_____	_____	
				_____	_____	
				_____	_____	
Thesis title (Chinese/English)	Chinese			Comments and signature of Instructor		
	English					
(Leave blank if you have no English thesis title)						
Student Signature	<input type="checkbox"/> The current degree examination will be withdrawn if the student fails to pass all courses being taken in the current semester to satisfy the graduation criteria. <input type="checkbox"/> Please contact the appropriate program office to apply for course credit recognition and certification. <input type="checkbox"/> Students are asked to keep their English names on the NCCU website (NCCU Home/iNCCU/Personal Information/) updated in order to ensure English certificates are printed correctly. <input type="checkbox"/> Dissertation is compared in the dissertation plagiarism verify system.					
Applicant: _____ (Signature) Date: _____ (yyyy/mm/dd)						
Background information of thesis advisory committee members						
Names of the thesis advisory committee members	Credentials of thesis advisory committee members		On-campus/home thesis advisory committee members	External thesis advisory committee members	Has teaching license	Remarks
	Current department	Job Title				
						1. Time period for applying for graduation examination: Students may apply after they have completed registration for the current semester. The application period ends on the deadline for suspension as designated by the academic calendar. 2. Procedure for applying for graduation examination: Graduate students must first pass the academic research ethics education related courses, then complete the degree examination application form, and obtain the signature and approval of their dissertation advisor after the dissertation is compared in the dissertation plagiarism verify system. After the department completes the preliminary graduation assessment, the application form must first be signed by the Department Chair before it is

						submitted to the Office of Academic Affairs for a secondary assessment. The degree examination may be conducted only after the aforementioned procedures have been completed.
						3. Deadline for degree examination: Finish degree examination within the semester as indicated by the school calendar.
						4. Three to five thesis advisory committee members are required for master's degree examination. Five to nine thesis advisory committee members are required for doctoral degree examination. External advisory committee members must account for one-third of the total members.
						5. Requirements for thesis advisory committee members: Please refer to the Articles 6 and 7 of the Guidelines for Graduate Degree Examinations. Article 6, items 3 and 4 are applicable to thesis advisory committee members for master's programs. Article 7, items 3 and 4 are applicable to thesis advisory committee members for doctoral programs. Attach the department or graduate institute's meeting minutes.
Department Review (Please check)	<input type="checkbox"/> The student has completed a thesis application	<input type="checkbox"/> The student has satisfied the graduation criteria for the department / program of Master's or doctoral.	<input type="checkbox"/> Some courses are currently in progress. Student will be qualified for graduation when scores are turned in and examinations are passed. <input type="checkbox"/> The student has completed all credits required for graduation, for a total of _____ credits, and all grades have been recorded. <input type="checkbox"/> The grades for a total of _____ courses have not been submitted.			
	Fee for graduation examination NT\$					
Handling officer of the department/institute and on-campus extension number			Head of the department (institute)			
			(Signature)		(Signature)	
Comments of Registration Section, Office of Academic Affairs	<input type="checkbox"/> The enrollment status, grades, duration, qualify for degree examination, title of the thesis, and graduation credits of applicant are all in compliance with regulations. ※Items not in compliance: <input type="checkbox"/> Enrollment status <input type="checkbox"/> Grades <input type="checkbox"/> Duration of study <input type="checkbox"/> Qualify for Degree Examination <input type="checkbox"/> Reporting of thesis title <input type="checkbox"/> Graduation credits					
Registration Section		Dean of Academic Affairs		President		

Appendix 6: Thesis Exam Notice Form (2 page)

「國際研究英語碩士學位學程」研究生學位考試通知單

Application Form for Thesis Exam Notice International Master's Program in International Studies

申請人 Name: _____

學號 Student No.: _____ 連絡電話 Phone No.: _____

申請日期 Application Date(MM/DD/YYYY): _____

論文題目 Thesis Title:

(English)

(Chinese, optional)

口試日期 Thesis Exam Date(MM/DD/YYYY): _____

Time: _____ a.m./p.m. – _____ a.m./p.m.

指導教授 Advisor

姓名 Name: _____

單位 Institution: _____

職稱 Title: _____

通訊地址 Mailing Address: _____

連絡電話 Phone No: (O) _____ (M) _____

電郵 Email: _____

審查委員 Members of the Oral Exam Committee

Name (1): _____

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Title: _____

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Phone No.: _____

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Name (2): _____

Institution: _____

Title: _____

Mailing Address: _____

Phone No.: _____

Email: _____

指導教授簽名 Advisor's Signature

I hereby acknowledge and agree on the above information

Date: _____

學程主任簽名 Director's Signature

Date: _____

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National Chengchi University Calendar of Academic Year 2021/22(Revised)

Week	Calendar	Date (week)	Scheduled Events	Week	Calendar	Date (week)	Scheduled Events
	August 2021				February 2022		
	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1(Sun) 4(Wed) 9(Mon)-13(Fri) 31(Tue)-9/2(Thu)	Academic year begins Administration meeting Application for credit exemption (first year of graduate students) First Initial course selection (except for first year of college students)		S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	1(Tue) 1(Tue)-4(Fri) 7(Mon) 14(Mon)-18(Fri) 14(Mon)-21(Mon) 18(Fri) 22(Tue)-3/1(Tue) 28(Mon)	Semester begins Chinese New Year Holiday(2/4 Adjusted holiday) Deadline for submitting the Graduate Degree Examinations Grade(110/1) Classes begin Application for student loan and tuition and miscellaneous fees Exemption Add-drop period Deadline for tuition & miscellaneous fees payment <i>Add-drop course requests by teacher's consent</i> 228 Memorial Day (Holiday)
	September 2021				March 2022		
	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1(Wed)-7(Tue) 8(Wed)-10(Fri) 9(Thu) 11(Sat) 13(Mon) 13(Mon)-17(Fri) 20(Mon)-21(Tue) 22(Wed) 22(Wed)-28(Tue) 22(Wed)-29(Wed) 25(Sat) 28(Tue) 29(Wed)-10/5(Tue) 30(Thu)-10/6(Wed)	Application for credit exemption (freshmen & transfers) Second Initial course selection University faculty meeting Adjusted working day due to 9/30 Classes begin ; Orientation course I Application for student loan and tuition and miscellaneous fees Exemption Adjusted holiday (makeup class will be announced by teacher)/ Moon Festival (Holiday) Freshman entrance day ; Disaster Prevention Day Application for student loan and tuition and miscellaneous fees Exemption (freshmen) Add-drop period Orientation course II Deadline for tuition & miscellaneous fees payment Disadvantaged students financial aid application <i>Add-drop course requests by teacher's consent</i>		S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1(Tue)-10(Thu) 2(Wed) 7(Mon)-25(Fri) 7(Mon)-11(Fri) 15(Tue)-21(Mon) 21(Mon) 25(Fri) 28(Mon)	Graduate students thesis topic application online(preferable time slot) Administration meeting Nccu Career Month Online application for major change Application for undergraduate dorm (academic year 2022) First academic affairs conference Deadline for 2/3 tuition refund Student advisor workshop
	October 2021				April 2022		
	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1(Fri)-12(Tue) 2(Sat)-3(Sun) 6(Wed) 10(Sun)-11(Mon) 18(Mon) 22(Fri)	Graduate students thesis topic application online(preferable time slot) Health Checkup (Freshman) Administration meeting National Day (Holiday) / Deferred holiday First academic affairs conference Deadline for 2/3 tuition refund		S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1(Fri) 4(Mon)-5(Tue) 6(Wed) 11(Mon)-15(Fri) 18(Mon) 29(Fri)	Deadline for credit fee / language facility fee payment Children's Day; Tomb Sweeping Festival(Holiday) <i>Intercollegiate Activities(no class: makeup class will be announced by teacher)(Note 6)</i> Midterm examination Application for class withdrawal starts ; University faculty meeting Deadline for class withdrawal & early graduation application
	November 2021				May 2022		
	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1(Mon) 5(Fri) 8(Mon)-19(Fri) 15(Mon) 22(Mon)	Student advisor meeting Deadline for credit fee / language facility fee payment Midterm examination (alternative arrangement by teacher) Application for class withdrawal starts University faculty meeting		S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	4(Wed) 4(Wed)-5(Thu) 6(Fri) 9(Mon)-13(Fri) 19(Thu)-20(Fri) 20(Fri) 21(Sat) 28(Sat) 30(Mon)	Administration meeting Registration for Summer session I Deadline for 1/3 tuition refund Online application for double majors and/or minors Athletic contests(no class) University anniversary NCCU Alumni Home Coming Day Graduation Deadline for application to give up double majors and/or minors
	December 2021				June 2022		
	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1(Wed)-1/3(Mon) 1(Wed) 3(Fri) 4(Sat) 5(Sun) 6(Mon)-10(Fri) 20(Mon) 30(Thu) 31(Fri)	Graduate students department transfer application Administration meeting Deadline for class withdrawal & early graduation application; Deadline for 1/3 tuition refund Culture Cup Choir Contest Campus marathon Pre-application for fee reduction Second academic affairs conference Deadline for application to give up double majors and/or minors Deferred holiday		S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1(Wed)-30(Thu) 3(Fri) 6(Mon) 6(Mon)-10(Fri) 9(Thu) 10(Fri)-16(Thu) 17(Fri) 20(Mon)	Graduate students department transfer application Dragon boat festival (Holiday) Second academic affairs conference Pre-application for fee reduction Deadline for suspension application ; Graduate Degree Examinations(dissertation/thesis defense)Application Deadline Final examination University faculty meeting Summer vacation begins
	January 2022				July 2022		
	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1(Sat) 6(Thu) 7(Fri)-13(Thu) 14(Fri) 17(Mon) 17(Mon)-19(Wed) 24(Mon)-26(Wed) 22(Sat) 27(Thu) 31(Mon) 31(Mon)	Founding Day of the Republic of China (Holiday) Deadline for suspension application ; Graduate Degree Examinations(dissertation/thesis defense) Application Deadline Final examination University faculty meeting Winter vacation begins First Initial course selection Second Initial course selection Adjusted working day due to 2/4(Note 5) Deadline for submitting grade End of semester Chinese New Year's Eve		S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	6(Wed)-7(Thu) 31(Sun) August 2022 1(Mon)	Registration for Summer session II Deadline for submitting grade; End of semester Deadline for submitting the Graduate Degree Examinations Grade(110/2)

INTERNATIONAL MASTER'S PROGRAM IN INTERNATIONAL STUDIES

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